

Adult Registration and Refund Information

By Mail: Mailed registrations are accepted and processed in the order in which they are received. Just fill out a [registration form](#) and mail to: FISD Community Education, 302 Laurel Dr., Friendswood, TX 77546.

In Person: Come by the Community Education Office located in the *OLD Friendswood Junior High School main building*, 402 Laurel Dr. Office hours are announced in current publications.

Did You Forget? Late registrations may be taken at the first class if space is available. Call the office at 281.482.6000 to confirm openings in advance.

Confirmation: No news is good news! Students are notified only when classes are full or have been canceled. If you wish to verify enrollment, call the Community Ed Office prior to the first class.

Course Fees: The tuition fees for these classes are charged to cover the cost of the instructor's salary, administrative costs, and class supplies, except where noted. A \$7 processing fee is included in the cost of each class.

Refunds: Fees are refunded 100% if a class is canceled. Withdrawal at least 3 business days prior to the first class will result in a full refund except for classes that have registration deadlines or when supplies have already been purchased. Withdrawal before the second class will result in a 50% refund less supply and processing fees. No refunds will be made for withdrawals after the second class or after the class is finished. *After school and summer classes have their own refund policies.*

Class Location: Except where noted in the individual course description, classes are held at Friendswood High School, 702 Greenbriar, on Tuesday and Thursday evenings.

Holidays: There are no classes and the Community Ed office is closed when FISD schools are closed.

Accidental Breakage: Community Education students (or their parents) will be financially responsible for any damage they may cause to public or private property.

Additional Information: If you need more information, call Director Leanna Bridgett or Pat Moore in the Community Education Office, 281.482.6000. Most messages are returned within two business days.

Returned Check Policy: FISD Community Education charges \$30 for each returned check in addition to the amount of the check.

FISD provides equal educational opportunities and does not discriminate against any person on the basis of race, color, religion, national origin, sex or handicap.