

## **CLASSROOM RULES AND PROCEDURES**

1. All school district policies will be enforced.
2. **Read the posted announcements upon entering the room.** Students are responsible for all announcements.
3. Be in your seat ready to rehearse when the tardy bell rings.
4. Have your folder and pencil with you, unless otherwise instructed. Students are expected to provide a black 1/2" 3-ring binder and a pencil.
5. Respect others.
6. Keep foreign objects out of your mouth. Gum or candy is not permissible during any rehearsal or performance.
7. The class is dismissed by the director, not by the bell.
8. Stay away from off-limits areas: office, pianos, library, practice rooms, ensemble room, keyboard room, light switches, thermostat.
9. Proper singing position is required at all times, whether sitting or standing.
10. **When the director is speaking, you are to listen.**

## **GRADING, ATTENDANCE, ELIGIBILITY**

1. A student's grade in choir will be based upon a combination of a daily grade average and a test grade average.
  - a. The Daily Grade Average consists of: class participation, materials, attendance, written work.
  - b. The Test Grade Average consists of singing or written tests, performances, after-school rehearsals.
2. The daily grade will be affected by not following classroom procedures; other infractions include (but are not limited to) leaving folders out, chewing gum, using bad posture, or talking during instructional time.
3. Attendance is expected at all required rehearsals and performances.
4. The only excuses for missing a required rehearsal or performance is sickness (being absent from school), death in the family, or special school activities approved in advance by the director.
5. **Any time a student misses a performance or rehearsal, a note from the parent must be turned in within 2 days;** e-mail notification is also acceptable.
6. A student with an excused absence from a rehearsal or performance will have one week to complete make-up work. An unexcused absence will result in a zero for the missed event.
7. A student's work schedule or lack of transportation is not an excused absence. Choir calendars are given to students at the beginning of the school year so that conflicts can be avoided. All dates can also be found on the choir web page.
8. Students who are ineligible for the first time will be placed on probation. A second ineligibility occurrence within a semester may result in a change in the student's class assignment at the semester.